

Outcomes and Assessment Committee  
Chabot College – Room 130  
Tuesday, November 7<sup>th</sup>, 2017  
12:10 – 1:05pm

## **MINUTES**

Chaired by: Deonne Kunkel-Wu, Julie Coan

Minutes prepared by: Kelly Meadow

Present: Megan H. Parker, Kelly Meadow, Michelle Chan, Julie Coan, Christine Coreno, Linda Phan, Deonne Kunkel Wu, Barbara Osman.

1. Call to Order 12:10
2. Approval of Minutes
  - Minutes approved for October 3, 2017 and October 17, 2017
3. Reviewing and Updating SLO's and SAO's:
  - Reviewed DRAFT Proposal for Updating SLO's.
  - If reps select "supported" but there is feedback, the course author is not notified of the feedback. Reps may need to email the course author or speak to them in person separately. Michelle will look into if Curricunet can send feedback to the course author, even if the SLOs are "supported."
  - Access to SLO page for course authors? (Julie and Deonne will look into)
  - SLO Modification form and training for SLO reps may be required in the future.
  - Some questions to address for SAO's
    - SAOs where are the now?
    - Where do we want them to be?
    - Who collects and updates them?
    - Where do we want to put ALL the SAOs?
    - Student services will look into this.
4. ILO Assessment: Development of the Whole Person
  - A results discussion will take place on the next flex day.
  - Will be the results of two surveys from Institutional Research but there's no data from faculty yet. Accreditation also requires that every institution assess their ILOs.
  - Can SLO reps be the group that assesses the ILO? Reps will locate courses in each subject area in General Education Requirements. Determine how we will assess.
5. Next meeting
  - Review and update old policies for outcomes.
  - Determine ILO Development of the Whole Person Assessment process.
6. Adjournment 1:05pm